

# **EAST HELENA HIGH SCHOOL**



## **STUDENT ACTIVITY HANDBOOK 2020 – 2021**



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**East Helena High School  
East Helena, Montana 59635  
(406) 227- 7730**

For additional information on school policies, activities and events, please visit our  
website

**<http://ehps.k12.mt.us/>**

**Mission Statement:**

East Helena Public Schools in partnership with the parents and community will offer a caring environment where students gain knowledge, grow in wisdom, develop confidence and value learning for life.

***"Success For All Students"***

**Non-Discrimination Assurance**

East Helena Public Schools does not discriminate on the basis of race, color, national origin, sex, disability, or age in its programs (Policy #3000) and activities and provides equal access to all students, employees and youth groups. The East Helena Public Schools Superintendent has been designated to handle inquiries regarding the non-discrimination policies. He can be contacted at: Ron Whitmoyer, Superintendent East Helena Public Schools P.O. Box 1280 East Helena, MT 59635 (406) 227-7700 For further information on notice of nondiscrimination, visit <http://wdcrobcolp01.ed.gov/CFAPPS/OCR/contactus.cfm> for the address and phone number of the office that serves your area, or call 1-800-421-3481.

# East Helena School District Board of Trustees

**Scott Walter, Board Chair**

2598 Winchester Dr.  
East Helena, MT 59635  
(406) 227-8018

**Kevin Bokovoy, Vice-Chair**

2555 Pinkerton  
East Helena, MT 59635  
(406) 439-9209

**Breck Scheet, Trustee**

PO Box 974  
East Helena, MT 59635  
(406) 227-0369

**Marcia Ellermeyer, Trustee**

2759 Ryland Ave.  
Helena, MT 59601  
(406) 431-2226

**Mark Diehl, Trustee**

PO Box 779  
East Helena, MT 59635  
406-461-1603

**Tyrel Murfitt, Trustee**

East Helena, MT 59635  
(406) 461-3699

**Martin Balukas, Trustee**

5540 Keir Lane  
Helena, MT 59602  
(406) 459-4031

**Administration:** Dan Rispens, Principal 227-7730  
Shaun Murgel, Vice Principal 227-7730

**Staff:**

Art  
Business  
English  
English II  
Mathematics  
Mathematics  
Science  
Science  
Social Studies  
Choir  
Health/PE  
Health/PE  
Librarian/ Digital Learning Facilitator  
Foreign Languages  
Foreign Languages  
Industrial Technology  
Culinary  
Agriculture/ Drivers Ed

Mrs. Vicki Curtiss  
Mrs. Angela Huschka  
Ms. Sally McHugh  
Mr. Dawes Elwood  
Mrs. Sarah Cobb  
Ms. Tasha Dearborn  
Mrs. Katie Jenó  
Mrs. Christa Schoenfeld  
Mr. Carson Bender  
Mrs. Tamika Schoppe  
Mr. Ty Ridgeway  
Ms. Taylor Canright  
Ms. Whitney Mitchell  
Mr. Eric Pritchard  
Mrs. Emmanuelle Menage  
Mr. Casey Harris  
Ms. Deb Corcorran  
Mr. Corbin Knight

Guidance Counselors  
High School Secretary  
Support Staff

Ms. Emily Munn  
Mrs. Randi Havens



# East Helena Public Schools

P.O. Box 1280 East Helena, MT 59635

## 2020-2021 District Calendar

First Day of School: August 26, 2020

Last Day of School: June 9, 2021



July '20						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

August '20						
Su	M	Tu	W	Th	F	Sa
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9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

September '20						
Su	M	Tu	W	Th	F	Sa
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19	20	21	22	23	24	25
26	27	28	29	30		

October '20						
Su	M	Tu	W	Th	F	Sa
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November '20						
Su	M	Tu	W	Th	F	Sa
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22	23	24	25	26	27	28
29	30					

December '20						
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13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

### Early Release Dates - 1:30pm

- September 21
- November 2
- December 7
- December 18
- January 25
- February 22
- March 15
- April 19

### August

- School Board Meeting 10th
- School Starts August 26th

### September

- Labor Day -7th
- School Board Meeting 14th

### October

- School Board Meeting-12th
- State Convention-15th & 16th

### November

- School Board Meeting -9th
- 25th-27th Thanksgiving Break
- PT Conf. 6th-8th 11/3 & 11/5
- PT Conf. K-5th 11/9 & 11/11

### December

- School Board Meeting-14th
- Christmas Break Dec. 21-Jan 1

### January

- School Board Mtg-11th
- Martin Luther King Day 18th

### February

- School Board Mtg 8th
- President's Day 15th
- PT Conf. K-5th 2/1 & 2/3
- PT Conf. 6th-8th 2/2 & 2/4

### March

- HS-Conferences 3/2 & 3/4
- School Board Mtg-8th
- Spring Break 3/29-4/5

### April

- School Board Mtg-12th
- Easter- 4th

### May

- Vigilante Day- 7th
- School Board Mtg-10th
- Memorial Day-31st

### June

- School Board Mtg-14th
- Last Day of School 9th

January '21						
Su	M	Tu	W	Th	F	Sa
						2
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24	25	26	27	28	29	30
31						

February '21						
Su	M	Tu	W	Th	F	Sa
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28						

March '21						
Su	M	Tu	W	Th	F	Sa
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28	29	30	31			

April '21						
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25	26	27	28	29	30	

May '21						
Su	M	Tu	W	Th	F	Sa
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16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

June '21						
Su	M	Tu	W	Th	F	Sa
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6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

	Holidays - No School		School Bd. Mtgs
	First Day of School		Last Day of School

# Student Activity Handbook

## Academic Policy

Participation in school activities is a privilege afforded to students that portray the essential characteristics of an individual who exemplifies the values and spirit of the East Helena High School Vigilantes. As such, the student athlete or student participant is expected to maintain high standards of performance and moral and ethical behavior. The student participant and/or athlete will be accountable to school rules and expectations of behavior at all times.

## Activities

### **Eligibility**

The East Helena Activities and Athletics program is operated in compliance with all current rules and regulations from the Montana High School Association concerning eligibility based on age, attendance, transfers, ejections, awards and student recruitment. The EHPS programs and all participants must comply with MHSAs requirements for daily student attendance will be strictly adhered to for all MHSAs sanctioned activities and sports.

The MHSAs rules and regulations can be reviewed in the MHSAs Handbook at [www.mhsa.org](http://www.mhsa.org).

**Enrollment/Attendance Rule:** A student participant/athlete must be regularly enrolled and in regular attendance at EHHS from the enrollment date and must receive passing grades in at least five (5) classes.

**East Helena High School** will offer students a wide range of activities that help them succeed in life and create experiences that enhance and expand on their classroom instruction for ultimate success in life.

### ***Extracurricular Activities, Clubs and Organizations***

Participation in extracurricular activities, clubs, and organizations is a worthwhile endeavor to enhance students' development and educational experience. Specific eligibility and conduct rules have been adopted regarding participation in activities, clubs, and organizations. Please refer to the **Student Activity Handbook**. **All activities, clubs and organizations require a faculty advisor or school sponsor.**

**Please note:** Student clubs and performing groups such as the band, choir, and drill and athletic teams may establish standards of behavior — including consequences for misbehavior — that are stricter than those for students in general. If a violation is also a violation of school rules, the consequences specified by the administrator will apply in addition to any consequences specified by the organization.

### **Vigilante Support Club**

This friendship club is for anyone wanting to welcome new students to their school and help raise awareness of students with disabilities' valuable contribution to the student body. We work two concession events, volunteer for numerous events in our community and help promote community service and school spirit. We encourage you to join us and have fun!

### **BPA**

Business Professionals of America (BPA) is an organization for students who want to pursue a business career. BPA assists students with success in business, real-world skills, problem solving, finance, and management. Students demonstrate their abilities through attending regional, state, and national conferences in a variety of state and out-of-state locations. Business Professionals of America include programs in Leadership, Officer Elections, Torch Awards, and provides generous Scholarships. BPA recognizes local chapters and their students for their service to their organization and community.

### **Honor Society**

The East Helena High School chapter of the National Honor Society promotes character, leadership, scholarship and service. Students are chosen after their third semester at EHHS by qualifying, and maintaining a 3.85 GPA. Once admitted, students are required to fulfill 16 hours of school and community service per school year.

### **HOSA**

Future Healthcare Professionals: HOSA is a state and national student organization to promote career opportunities in the healthcare industry and to enhance the delivery of quality healthcare to all people. HOSA provides a unique program of leadership development, motivation, and recognition exclusively for secondary and collegiate students enrolled interested in Health Care Careers.

### **Student Council**

Student Council is an elected group of six (6) students representing each of our four classes and the student body at large. We also have a School Board Representative who attends School Board Meetings and provides input on behalf of our students. We sponsor the Talent Show, Veterans Day Assembly and we undertake various fundraising projects as needs arise throughout the school year.

### **Other Potential Activities**

Annual/Yearbook; Newspaper, etc.



## **Activities at East Helena HIGH SCHOOL**

### **Fall**

Football  
Boys/Girls X-Country  
Girls Volleyball  
Boys/Girls Golf

Boys/Girls Soccer

Band/Chorus

Cheerleading

Student Council  
Drama  
National Honor Society  
Speech and Debate/  
Forensics

### **Winter**

Boys/Girls Basketball  
Wrestling  
Speech/Debate/Forensics  
Boys/Girls Swimming

Band/Chorus

Cheerleading

Student Council  
Drama  
National Honor Society

### **Spring**

Boys/Girls Track  
Boys/Girls Tennis  
Girls Softball

Band/Chorus

Cheerleading

Student Council  
Drama  
National Honor Society

## **Dances**

East Helena High School dances are exclusively for the pleasure and benefit of East Helena high school students. Non-students are allowed to attend dances but are required to complete the EHHS guest dance form and return it to the main office one week prior to the dance. They must also be enrolled in another high school or recently have graduated from high school and be under the age of nineteen. All the rules and regulations of EHHS apply to both you and your guest. For security purposes, doors will be locked one (1) hour after the dance begins and no one will be admitted after that time. Once students choose to leave the dance, under no circumstances will they be allowed to return and they must vacate the campus. Use of cameras inside dances will be strictly prohibited. Sexually suggestive dancing will not be allowed.

## **FEES**

Materials that are part of the basic educational program are provided with state and local funds and are at no charge to a student. A student, however, is expected to provide his or her own pencils, paper, erasers, and notebooks and may be required to pay certain other fees or deposits, including, but not limited to:

- Costs for materials for a class project that the student will keep such as clay for pottery.
- Membership dues in voluntary clubs or student organizations and admission fees to extracurricular activities.
- Personal physical education and athletic equipment and apparel.
- Voluntarily purchased pictures, publications, class rings, yearbooks, graduation announcements, insurance, etc.
- Musical instrument/percussion rental and uniform maintenance, when uniforms are provided by the District.
- Personal apparel used in extracurricular activities that becomes the property of the student.
- Parking fees and student identification cards.

- Fees for lost, damaged, or overdue library or class books.
- Fees for driver training courses, if offered.
- Fees for optional courses offered for credit that require use of facilities not available on District premises.
- Summer school courses that are offered for credit or credit recovery.

Any required fee or deposit may be waived if the student and parent make a successful application to the school for assistance because they are unable to pay. Application for such a waiver shall be made to the District Business Office.

Athletic Fees will be \$40 for the first MHSA Sanctioned Activity or sport and \$35 for each additional activity. There is a maximum of \$160 in activity fees per family in a school year.

### **Fundraising**

Student clubs or classes, outside organizations, and/or parent groups occasionally may be permitted to conduct fund-raising drives for approved school purposes. An application for permission must be made to the building principal at least 15 days before the event.

Except as approved by the building principal, fundraising by non-school groups is not permitted on school property.

## **EXTRACURRICULAR ELIGIBILITY**

### **Academic Expectations**

Participation in East Helena school extracurricular activities is a privilege and a learning experience afforded to students. Therefore, all students who choose to participate shall be required to portray the essential characteristics of an individual who exemplifies the values and spirit of the East Helena High School. As such, the student athlete or student participant is expected to maintain high standards of performance, and moral and ethical behavior. The student athlete will be accountable to school rules and expectations of behavior at all times.

Excellent classroom performance is the first responsibility for any student athlete or participant. As such, the School District will continuously monitor student performance to be sure that high standards are met. Students must maintain passing grades in five of six credit bearing classes as required by MHSA rules. Three-week grade checks will be required of all athletes and a weekly "F" list based on each student's in-progress grades shall be generated each Friday at 2:00 p.m. A student who receives at least ONE "F" on the weekly checklist will be on probation and can practice and compete until the next grade check. The student will be assigned to weekly grade checks and assigned to a lunch study time. The student will be allowed to practice provided they have perfect attendance at lunch study time and have demonstrated improving grades and a lack of missing assignments.

If, at the next weekly grade check, the student has at least one "F" the student immediately becomes ineligible to participate in competition, but can practice at the discretion of the head coach and Athletic Director the student will be assigned to afternoon and lunch study time, miss the first half of practices and sit out of any competition until grade checks confirm improving grades. The student will remain ineligible for competition until he or she is passing all the classes at the time of the weekly grade check. If the ineligible student has no "F" grades on the next grade report, he or she becomes eligible on the Monday following their week of ineligibility. If a student has more than one "F" for a semester, he or she shall be immediately on academic probation and will be limited in their ability to practice and participate for the following semester.

## **Enrollment Eligibility**

No pupil may be enrolled in the District if that pupil has reached his or her 19th birthday on or before September 10 of the school year in which the child registers to enter school. A student may request a waiver of the age limitation, which must be approved by the Superintendent.

## **Conduct Eligibility -**

**Our Vigilante Credo** - We are the Vigilantes. We value the power of community. We stand up and speak up for what is right and true. We defend and empower each other with pride and honor. We are the Vigilantes!

The student participant or athlete is expected to maintain high standards of performance, and moral and ethical behavior. All students will be accountable to school rules and expectations of behavior at all times. If, unfortunately there is a violation of a school rule, the coach/advisor will work cooperatively with the building principal to assure the student is given due process in an investigation. A student, who violates school district rules regarding eligibility, attendance, chemical use, rules governing student behavior or legal violations of federal or state law, will be subject to disciplinary action up to suspension or expulsion. A student may not participate in a practice or competition on the day of an absence unless prior approval has been granted by the principal. A student may not, under any circumstance, take part in practice or competition on a day he/she has been suspended or is truant from school.

Violations and Infractions that result in discipline include, but is not limited to:

1. District rules violation regarding eligibility, attendance, chemical use, rules governing student behavior or legal violations of federal or state laws, age, etc.
2. Program rules violation regarding practice attendance, behavior, hours, and other expectations of coaches/advisors
3. MHSAA rules violation regarding academic, resident eligibility and participant conduct.

Discipline will vary according to the severity of the offense and will be handled jointly by the coach for minor infractions, escalating levels of behavior and severity of a situation may result in the immediate involvement of the athletic director and building principal.

## **Student Due Process Rights (Board Policy #3300):**

Before suspension, (a) ...student shall be provided oral or written notice of the charges. If the student denies the charges, the student shall be given an explanation of the evidence and an opportunity to present his or her version. Prior notice and hearing as stated above is not required and the student can be immediately suspended when the student's presence poses a continuing danger to persons or property or an ongoing threat of disruption to the educational process....

## **Alcohol & Illicit Drugs - Use or possession**

Any student that chooses to represent the East Helena High School as a participant in an activity or an athletic program chooses to set a high standard of moral and ethical behavior. As such, any student of East Helena School District #9 who is found to be using or possessing any alcoholic beverages, tobacco or illicit drugs at any time during the stated season of the activity in which the student desires to participate shall be subject to disciplinary and legal action according to the Conduct Eligibility Rules. A student athlete or student activities participant may become ineligible to participate in any such extracurricular activity as provided below, upon finding by the administration of such use or possession during such stated season.

At a minimum a student will be suspended from participation for the following time periods:

For twenty (20) pupil instruction days upon the first violation of this policy by the student; (10) pupil instruction days if self-reported. (All suspensions begin the day that guilt is made known to or established by the coach or administration.)

For forty-five (45) pupil instruction days upon any subsequent violation of this policy by the student.

Any suspension that is not served completely before the end of a school year will be carried over to the next school year for returning student athletes. Seasons- Shall be concurrent with the MHSAA calendar. Procedure- Any coach, director, teacher, or other person who has information of any violation of the policy shall immediately inform the administration. The administration shall confront the suspected student concerning the alleged violation as soon as possible. If the administration finds that a student did violate the policy, immediate notice of the violation and penalty imposed shall be given by phone or in person to the parent or guardian with a confirming written notice mailed as soon as possible.

**Curfew** All extracurricular activities shall have a 11:00 pm curfew on Sunday's, week nights and on nights before competition. A 12:30 am curfew on Friday and Saturday shall be imposed. However, if the participant has prior permission from the head coach to be out after curfew, it will be excused. All head coaches should exercise careful and consistent discretion in granting prior permission. If a participant violates the curfew, the violation will be dealt with at the discretion of the head coach in consultation with the Activities Director for consistency.

**Other Rules** The coach/advisor or athletic director of any extracurricular activity shall have the right to establish additional training or participation rules and penalties in areas other than those covered by this policy, provided such additional rules and penalties are in writing and pre-approved by the administration to include the activities director and principal.

**Travel with Parent / Legal Guardian:**

Students wishing to travel home from the event with a parent or guardian must be released directly to their parent or legal guardian. Coaches and sponsors must have previously received from the parent or legal guardian a signed release confirming in writing that they are transporting the student. Release to anyone other than a parent or legal guardian must have prior administrative approval. The administrator will take the request under consideration and make the final decision.

**Prior Notice and Consent**

Before any student is allowed to participate, including practice, he or she and parents or guardians shall have the opportunity to read this policy and any additional rules or penalties

before the student consents in writing thereto. In the event the student refuses to sign such written consent, the student shall not be eligible to participate. This policy is in addition to and not in lieu of the student alcohol/drug board policy and the student may be simultaneously subject to the penalties and disciplinary actions provided by both policies. Finally, nothing herein shall be construed as prohibiting the administration from invoking any other penalty or disciplinary action for violation of this policy or any other violation in or out of school, which in the discretion of the administration merits such action.

### **Medical Requirements:**

**Injury:** Participation in athletic activities involves risk of serious personal injury. Athletic activities whether a student athlete, participant or a spectator are hazardous and could pose risks of serious injury including head injuries, paralysis and even possible death. Taking part in such activities is a calculated risk which is acknowledged and accepted by the participant and the parents. EHPS does not assume financial responsibility for medical, hospital or ambulance expenses incurred because of athletic injuries. Every student trying out and participating for an athletic team must have completed a medical history form and have a medical physical form on file with the school district nurse and office prior to the first day of practice. No student may participate in any practice/tryout/warm up/competition without a medical history and a physical form on file. Physicals forms are valid from June 1 through May 30<sup>th</sup>.

### **Concussions:**

A concussion is an injury to the brain arising from blunt trauma, an acceleration force, or deceleration force, which may involve certain observed or self-reported conditions attributed to the injury, including but not limited to transient confusion, disorientation, impaired consciousness, dysfunction of memory, loss of consciousness or signs of other neurological or neuropsychological dysfunction.

Prior to practice or participating in any organized athletic activities during the school year, the student and the student's parent or guardian must review and sign the Student-Athlete & Parent/Legal Guardian Concussion Statement.

The District shall ensure that all coaches, athletic trainers, officials, including volunteers, will have access to and will complete training regarding concussions and head injuries at least once each school year.

An athletic trainer, coach, or official shall remove a youth athlete from participation in any organized youth athletic activity at the time the youth athlete exhibits signs, symptoms or behaviors consistent with a concussion. Once removed, the youth athlete may not return to the organized youth athletic activity until the youth no longer exhibits signs, symptoms or behaviors consistent with a concussion and has received an evaluation and written clearance from a licensed health care professional that the youth athlete has been evaluated and is capable of safely resuming participation.

### **Other Required Forms necessary prior to participation:**

1. Signed Policy and rules acknowledgement of understanding
2. Physical Form - required for athletics and cheerleading
3. Concussion Form
4. Drug and Alcohol Form
5. Emergency Medical Card
6. Participation Fee Payment Receipt
7. Student Activity Fee - Required of all students to participate in MHSA Activities

### **Board Policy**

See Board Policy on the District Website at: <https://www.ehps.k12.mt.us/domain/129>

### ***Bullying/Harassment/Intimidation/Hazing***

#### ***Complaints by Students & Parents***

**See EHPS Letter to Parents and the EHPS Website:**

<https://www.ehps.k12.mt.us/domain/129>

### ***Title IX/504/ADA Grievance Procedures***

Inquiries concerning the application of Title IX/504/ADA may be referred to the District's Coordinator:

**Ron Whitmoyer, Superintendent  
East Helena School District # 9  
PO Box 1280  
226 Clinton Street  
East Helena, MT 59635  
(406) 227-7700**

Inquiries may also be referred to the Office of Civil Rights, United States Department of Education.

#### ***Filing a Complaint***

An individual believing that he or she has been the victim of sex or disability discrimination should file a complaint with the Coordinator within 30 days of the incident(s) giving rise to the allegations. If the individual wishes to invoke the formal complaint procedures (see formal complaint procedures section), the complaint should be made in writing. An individual wishing to invoke the informal resolution process may make a complaint in writing or verbally.

An individual wishing to make a complaint will be provided with a copy of these procedures.

### ***Insurance***

The Board of Trustees of School District No. 9 encourages and strongly recommends that all students participate in the voluntary insurance plan for pupils available each year. Participants in athletic activities **MUST** have insurance coverage or they will not be allowed to participate.

East Helena High School is not and cannot be held responsible for personal injury that results from horseplay or accidents on school grounds or at school activities. It is recommended that all students carry personal insurance to cover such situations

### ***Advertising***

All advertising materials must be approved by the *Superintendent before* they can be presented to the students in any manner (announcements, posters, flyers, etc.).

### **MEDIA COVERAGE**

As a student athlete you accept that you are a public figure and must consent to media coverage including photos on the internet, TV and in the newspaper or magazines. As a public figure you will always represent yourself, your family, your teammates and your school positively and appropriately. As an active person in our school environment and in the public eye you are regularly subject to media coverage and social media publication.

### ***Protection of Student Rights***

#### **Survey**

Parents have the right to inspect any survey or evaluation and refuse to allow their child to participate in such survey or evaluation.

### ***Collection of Personal Information from Students for Marketing***

The District will not administer or distribute to students any survey or other instrument for the purposes of collecting or compiling personal information for marketing or selling such information, with the exception of the collection, disclosure, or use of personal information collected for the exclusive purpose of developing, evaluating, or providing educational products/services for, or to, students or educational institutions.

Pursuant to federal law, the District will seek parental consent prior to and will not request, nor disclose, the identity of a student who completes any survey or evaluation (created by any person or entity, including the District) containing one or more of the following:

- Political affiliations.
- Mental and psychological problems
- Illegal, antisocial, self-incriminating, and demeaning behavior.
- Criticism of other individuals with whom the student or the student's family has a close family relationship.
- Relationships privileged under law, such as relationships with lawyers, physicians, and ministers.
- Religious practices, affiliations, or beliefs of students or the student's parent/guardian.
- Income, except when the information will be used to determine the student's eligibility to participate in a special program or to receive financial assistance under such a program.

### ***Accidents***

It is important that every accident in the school building, on the school grounds, at practice sessions or at any extra-curricular event sponsored by the school must be reported immediately to the person in charge and to the school office.

### ***Medicine at Activities and at School***

A student who must take prescription medicine during the school day or will be taking medications during an activity or athletic event that is necessary for his or her health and well-being must have a written authorization signed by the parents and the licensed health care

provider allowing the dispensation of the medication. The student must bring the medicine in its original, properly labeled container, to the school nurse. The school nurse or school employee (secretary, coach, sponsor, athletic trainer) to whom the task is delegated pursuant to Montana law will either give the medicine at the proper times or give the student permission to take the medication as directed.

A student who has authorization to possess and self-administer medication must have completed and filed, with the office, a written order for self-administration of a medication from a licensed health care provider or dentist as well as written authorization from the parents for the self-administration. The principal may authorize, in consultation with medical personnel, a student with asthma, severe allergies, or anaphylaxis to possess and self-administer emergency medication from an epinephrine pen (EpiPen) or asthma inhaler. The written order and written authorization must be provided annually.

## ***Safety***

### **Accident Prevention**

Student safety on campus and at school-related events is a high priority of the District. Although the District has implemented safety procedures, the cooperation of students is essential to ensure school safety. A student should:

- Avoid conduct that is likely to put the student or other students at risk.
- Follow the behavioral standards in this handbook, as well as any additional rules for behavior and safety set by the principal, teachers, or bus drivers.
- Remain alert to and promptly report safety hazards, such as intruders on campus.
- Know emergency evacuation routes and signals.
- Follow immediately the instructions of teachers, bus drivers, and other District employees who are overseeing the welfare of students.

### ***Emergency Medical Treatment and Information***

If a student has a medical emergency at school or a school-related activity when the parent cannot be reached, the school will need to have written parental consent to obtain emergency medical treatment and information about allergies to medications, etc. Therefore, parents are asked each year to complete an emergency care consent form. Parents should keep emergency care information up to date (name of doctor, emergency phone numbers, allergies, etc.). Please contact the office to update any information prior to tryouts or participation.

## ***Sportsmanship***

Participation in school activities is a privilege afforded to students that portray the essential characteristics of an individual who exemplifies the values and spirit of the East Helena High School Vigilantes. The district and the student body exemplify the spirit of portraying positive sportsmanship and school spirit. In an effort to be revered for exceptional sportsmanship, all



team members, coaches and parents should pride themselves in advancing the following guidelines:

- Be positive and supportive of all athletes, team members, coaches and officials.
- Accept the decision of the officials without dispute.
- Recognize and show appreciation of the performance of your opponent.
- Cheer for your team and not against your opponent.
- Remember to not allow negative sportsmanship of your opponent be an excuse to do the same.

### **Parent/Coach Relations**

Parents and coaches/activity sponsors both advocate for their students, and clear communication is necessary to ensure that all parties are aware of the expectations for the program.

Communication to Expect from your Student's Coach/Activity Sponsor:

1. Expectations the coach/activity sponsor has for your student and the team.
2. Location and times of all practices and contests.
3. Team requirements, i.e., fees, special equipment, off-season conditioning, skills camps.
4. Medical procedures, should your student become injured during participation;
5. Team rules, guidelines, and requirements for earning awards.

Communication Coaches/Activity Sponsors Expect from Students:

1. Notification of any schedule conflicts in advance.
2. Special concerns in regards to a coach/activity sponsor's philosophy or expectations.
3. Injury or circumstances that may endanger the student when participating.
4. Parents are encouraged to have their student continuously be talking to the coach about issues.

It can be very difficult to accept your student not playing as much as you may hope. Coaches/activity sponsors make judgment decisions based on what they believe to be the best for all of the students involved. Playing time and strategy are discretionary decisions of the coach/activity sponsor and not subject to review.

## **STUDENT TRAVEL GUIDELINES**

### **Transportation**

Whenever ground transportation is required for 10 or more occupants in a single vehicle, students must be transported in a school bus. EHHS will use a combination of District-owned buses, transportation contractor-owned busses, and chartered busses to perform the over the road transportation needs of the District. Private vehicles are not to be used for transportation of District student participants to and from District sanctioned activities unless approved by the Administration.

1. Students wishing to travel home from an event with a parent or guardian must have their parent or guardian sign out with the coach prior to leaving the event.
2. Students wishing to travel home from an event with an adult other than a parent or guardian (e.g. grandparent, aunt, uncle) must have prior written permission from the principal.
3. In rare instances when students need to travel **to** an event with a parent or guardian **PRIOR** written permission must be provided to the building principal.

### **Meals**

EHPS does not pay for student meals during activity and athletic trips. Students will be told in advance, by the coach/activity sponsor, how much money the student should bring for meals, where they will be eating and how many meals are involved. Students are responsible for bringing their own money and are responsible for their own money.

### **Support of Athletic Teams:**

All expenditures by a school support organization in support of athletic teams must be done in conformance with gender equity requirements of Title IX and the Ridgeway Settlement Agreement. See MHSA handbook for additional information at [www.MHSA.org](http://www.MHSA.org).

### **Lettering Requirements**

As student who successfully completes an activity and meets the specific program's lettering requirements will be given a letter and pin. An actual letter will be issued for a student's first letter and certificates and pins thereafter.

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# EAST HELENA HIGH SCHOOL

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My student and I have reviewed this student handbook for 2020-2021 school year and have signed a document indicating so. We understand that the handbook contains information that my child and I may need during the school year. We understand that all students will be held accountable for their behavior and will be subject to the disciplinary consequences outlined in the handbook.

\_\_\_\_\_  
Student

\_\_\_\_\_  
Parent

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date