

**AGENDA**  
**REGULAR MEETING OF THE BOARD OF TRUSTEES**  
**EAST HELENA SCHOOL DISTRICT NO. 9**  
**Monday, March 13, 2023**

**EAST VALLEY MIDDLE SCHOOL**

**5:30 PM**

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**REVIEW OF AGENDA**

**HEAR THE PUBLIC**

**REPORTS**

1. Student Report
2. Administrator Reports
3. Superintendent Report - National AASA Conference
4. Trustee and Committee Reports of the K – 12 Board
5. Strategic Planning- Scan for Future Needs
6. Notifications of Retirements and Resignations

**CONSENT ACTION ITEMS**

- A. Minutes of Regular Meeting February 13, 2023; and Special Meeting February 27, 2023
- B. Approval of Former & New Warrants
- C. Personnel Actions

**UNFINISHED BUSINESS**

1. Legislative Advocacy Update
2. Budget Update and Mill Levy Consideration
3. Consideration of Logo Licensing Agreement with Safeway

**NEW BUSINESS**

1. Science Curriculum Adoption and Materials Purchase
2. CTE Curriculum Adoption and Materials Purchase
3. Consideration of SMA Facilities Master Planning Proposal
4. Review of McKinstry proposed Initial Facility Condition Assessment
5. Superintendent Out of State Travel Request - Competency Based (Personalized) Learning Training in Denver, Colorado - June 2023
6. Disposal of Obsolete Equipment - Resolution # 232
7. Notice of Intent Regarding Permissive Levies - Resolution # 233
8. FWP Hunter's Education Program Request
9. COEH Water Quality update

**FUTURE MEETING DATES AND AGENDA ITEMS**

**Regular Meeting – April 10<sup>th</sup>, 2023 5:30 @ EVMS**

## **ADJOURN**

### **Citizen Participation**

All citizens are welcome and are encouraged to attend all meetings of the Board. In accordance with Montana Open Meeting Law (2-3-203, MCA) it is required that citizens have an opportunity to address the Board. All Board of Trustees meetings in which a quorum is present shall include an agenda item called 'Hear the Public.' The Board shall adopt the following guidelines for this agenda item.

Hear the Public:

Persons wanting to address the Board of Trustees on items not on the agenda can do so at this time.

- a. Each person may address the Board at the time designated in the agenda by stepping to the front of the room or the podium, giving their name and address in an audible tone of voice for the record. Each individual shall limit his/her comments to the Board to three (3) minutes.
- b. All remarks shall be addressed to the Board only and NOT to any member of the Board, staff or audience.
- c. No person, other than the Board and the person having the floor, shall be permitted to enter into any discussion either directly or through a member of the Board, without the permission of the Presiding Officer.
- d. No questions shall be directed towards any individuals except through the Presiding Officer.
- e. Under Rules of Order, questions cannot be answered by the Board, only heard. The Board is not under any obligation to respond. It is illegal for the Board to take any action on the comments.
- f. Speakers will not mention specific names of individuals in a public forum due to rights of privacy. Individual attacks will NOT be tolerated.
- g. Comments made by the person addressing the Board do not represent the opinions of the Board, or staff and are only the expressed opinion of the speaker.

**Board Meeting Agendas location info:**

**Join Zoom Meeting ID: 873 5874 7944 Passcode: STx9Na**

**Zoom invite:**

**Join Zoom Meeting**

<https://us06web.zoom.us/j/87358747944?pwd=ZmZ2TmtYZ3IKaTNNsnBDDlptM1lYQT09>

**MONDAY, MARCH 13th, 2023 BOARD MEETING**  
**TRUSTEE INFORMATION PACKET**  
**EAST VALLEY MIDDLE SCHOOL**  
**5:30 P.M.**

**HEAR THE PUBLIC**

**COMMENTARY:** We will Adhere to the Board Guidelines as Noted on the Back of the Agenda.

**SUPERINTENDENT'S RECOMMENDATION:** Strictly an Information Item.

**REPORTS**

**1. Student Report**

- a. The Board Will Hear From A Current EHHS or EVMS Student Or Student Group.

**2. Administrator Reports**

- a. Building Principals & Our Technology Director Will Give Reports Regarding Site Specific Operations.

**3. Superintendent Report**

- a. The Board Will Hear From the Superintendent Regarding His Trip to the National AASA Conference in Texas Last Month.

**4. Trustee and Committee Reports of the K-12 Board**

- a. The Board Chair Will Solicit Reports From Trustees Or Committees.

**5. Strategic Planning - Scan for Future Needs**

- a. The Board Chair Will Solicit Comments Or Observations Regarding Our Current Strategic Plan And Planning Needs.

**6. Notifications of Retirements and Resignations**

- a. The Following Staff Resignations Have Previously Been Accepted
  - i. Makala McDonough -Elementary Teacher

**CONSENT AGENDA**

**COMMENTARY:** There are Board Documents Presented that Reflect the Minutes of the Last Board Meeting(s), the Warrants to be Paid, and Personnel Actions which Include Recommendations of Personnel to Employ.

- A. Minutes February 13, 2023; February 27, 2023 (Special)
- B. Pay Warrants
- C. Personnel Action

a. Recommended Employment of Staff

- Travis Smith -Bus Driver
- Tyler Huseby -Bus Driver
- McKaulie Matteson -Substitute
- Se'amus Diggins -Student Custodian
- Sophia Lance -EVMS Science
- Rachel Beveridge -Elementary Teacher

**UNFINISHED BUSINESS**

1. Legislative Advocacy Update

**COMMENTARY:** The Board will have the opportunity to hear information about current bills and events relating to education at the Montana Legislature. Board Members will have the opportunity to ask questions and share opinions about the Legislative Agenda.

**SUPERINTENDENT'S RECOMMENDATION:** Information and Discussion Item.

2. Budget Update and Mill Levy Consideration

**COMMENTARY:** The Superintendent will present current budget projections and a recommendation for a mill levy request on the May Ballot.

**SUPERINTENDENT'S RECOMMENDATION:** Action Item. Recommend approving a mill levy request for the May Election.

3. Consideration of Logo Licensing Agreement with Safeway

**COMMENTARY:** I shared the concerns of the Board with Ohiopyle prints. Their response as well as legal advice received is included in the supporting documents. They have adjusted our share to 10% (up from 7%).

**SUPERINTENDENT'S RECOMMENDATION:** Action item. - Recommend approval of the new agreement at the 10% level for one year.

**NEW BUSINESS**

1. Science Curriculum Adoption and Material Purchase

**COMMENTARY:** The EHPS Science Committee has worked for the past year to update our science curriculum document. The curriculum document is linked on the School Board info page and in your agenda email. The Committee also has presented a recommendation for purchase of instructional materials including lab kits and supplies.

**SUPERINTENDENT'S RECOMMENDATION:** Action Item. Recommend approving the Science Curriculum and the materials purchase as presented.

2. CTE Curriculum Adoption and Materials Purchase.

**COMMENTARY:** The EHPS CTE Committee has worked for the past year to update our CTE curriculum document. The curriculum document is linked on the School Board info page and in your agenda email. The Committee also has presented a recommendation for purchase of instructional materials and supplies.

**SUPERINTENDENT'S RECOMMENDATION:** Action Item. Recommend approving the Science Curriculum and the materials purchase as presented.

3. Consideration of SMA Facilities Master Planning Proposal.

**COMMENTARY:** This proposal is a result of the LTIC work from last fall which recommended a deeper study of facility utilization and future needs projections. The proposal encompasses the work needed to make decisions as we manage growth within the District.

**SUPERINTENDENT'S RECOMMENDATION:** Action Item. Recommend Approval of the SMA Facilities Master Planning Proposal.

4. Review of McKinstry proposed Initial Facility Condition Assessment

**COMMENTARY:** The Design Build agreement approved at the Special Board meeting on February 27 will have several phases. This initial phase and scope of work will be a facility condition assessment to define the opportunities for improvement of our mechanical infrastructure that exist in the designated school buildings. McKinstry will coordinate this work with SMA to ensure there is no duplication of tasks between the two firms. The FCA is necessary to develop next steps.

**SUPERINTENDENT'S RECOMMENDATION:** Information Item.

5. Superintendent Out of State Travel Request - Competency Based (Personalized) Learning Training in Denver, Colorado - June 2023

**COMMENTARY:** Brian and I would like to take a team of EHPS educators to this Competency Based Education training in Denver Colorado in June. The training is provided by Marzano Academies, one of the leading providers of such training in the US. Costs will be covered by Transformational Learning funds.

**SUPERINTENDENT'S RECOMMENDATION:** Action Item. Recommend Approving the Travel Request.

6. Disposal of Obsolete Equipment - Resolution #232

**COMMENTARY:** Nick Turner has requested that we dispose of the Bluebird bus parked at the East end of the bus barn. Mechanical issues with the bus have rendered it unworthy of daily route service.

**SUPERINTENDENT'S RECOMMENDATION:** Action Item. Recommend Approving the Resolution.

7. Notice of Intent Regarding Permissive Levies - Resolution #233

**COMMENTARY:** HB 307 requires us to disclose to taxpayers our initial intent regarding permissive levies for the upcoming school year. Kim and I have worked diligently to refine these numbers. Some are formulaic or are set to maximize a State match which will be explained in the meeting.

**SUPERINTENDENT'S RECOMMENDATION:** Action Item. Recommend Approving the Resolution as Presented.

8. FWP Hunter's Education Program Request

**COMMENTARY:** This is an annual requirement. Our students and families benefit from having Hunter's Ed classes taught locally in our schools. The course requires the use of demonstration firearms to teach safety.

**SUPERINTENDENT'S RECOMMENDATION:** Action Item. Recommend Approval of the FWP Request.

9. COEH Water Quality Update

**COMMENTARY:** The Board will hear about progress made regarding the City of East Helena's water situation and the corrosive injection system installation.

**SUPERINTENDENT'S RECOMMENDATION:** Information/action item

**FUTURE MEETING DATES AND AGENDA ITEMS**

Regular Meeting – April 10<sup>th</sup>, 2023 5:30 @ EVMS